



July 18, 2023

Dear Students and Parents/Guardians,

I hope everyone has enjoyed some time off this summer and you are well-rested!

I am excited to welcome you to Valley Career and Technical Center for the 2023-2024 school year! Your student has an opportunity to become a valued part of a unique educational environment. Our programs are designed to challenge and prepare students by developing career awareness, workforce readiness, and industry-specific job skills.

As we start the year, let me share some information with you to make our year a successful one.

1. You must register your VCTC student through the online registration link found on our website [www.valleytech.us](http://www.valleytech.us) under "[HS Student On-Line Registration 2023-24](#)". You can pay the \$15.00 CTE Materials Fee through this link. In-person fee collection starts Tuesday, August 1st from 8:00 a.m. - 4:00 p.m. Any student organization (club) fees are pending based on individual student participation.
2. VCTC follows Augusta County Public Schools calendar and policies. You can find a copy of the "Middle/Secondary School Handbook" and the SVCAL Student Handbook on the [www.valleytech.us](http://www.valleytech.us) website under Student/Parent Resources. The Augusta County Public Schools' calendar is enclosed.
3. Students are expected to ride the bus provided by each high school. Driving to VCTC is not permitted by students enrolled in morning classes unless extenuating circumstances exist, are documented, and are approved by the home school and the VCTC Coordinator. If you are dropping off your student in the morning, please arrive by 8:30 a.m.
4. Bell Schedule: AM Session: 8:30\* a.m. - 11:00 a.m. (\*Based on Bus arrival)  
PM Session: 12:25 p.m. - 2:35 p.m.
5. Students are expected to attend class regularly and participate fully in all class activities such as field trips, competitions, shop/lab experiences, and other off-campus activities. When your student will be absent from VCTC, please send an email to [attendance@valleytech.us](mailto:attendance@valleytech.us) to inform us of the reason for the absence.

We look forward to working with your students throughout this school year. We invite and encourage our parents to partner with us and become active participants in your student's education at VCTC.

Once again, welcome back! Together, let's make it a great school year at VCTC.

Sincerely,



Julie K. Maxwell  
Coordinator



Allison J. Sprouse  
Assistant Principal



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